

Antelope Valley Country Club

Men's Golf Association

By-Laws

ARTICLE I: Name

The name of this organization shall be the Antelope Valley Country Club Men's Golf Association (AVCC MGA) known hereafter as the MGA or the Association, a non-profit organization.

ARTICLE II: Purpose

The purpose of this Association (MGA), is to stimulate and maintain interest in golf at the Antelope Valley Country Club (AVCC). To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit, and to promote and conserve the best interest and true spirit of the game of golf as embodied in its ancient and honorable traditions. To encourage conformance to the United States Golf Association (USGA) Rules of Golf by creating a representative authority. This Association will also maintain a uniform system of handicapping as set forth in the USGA Handicap System and the Men's Southern California Golf Association (SCGA).. The MGA will also provide an authoritative body to govern and conduct and supervise men's and mixed golf tournaments, events and exhibitions at the Antelope Valley Country Club in accordance with the rules of golf adopted by the USGA and SCGA, subject to such local rules as may be in force upon the course.

ARTICLE III: Fiscal Year

The fiscal year of the Association shall be January 1 to December 31.

ARTICLE IV: Membership and Eligibility

Section 1:

To be a member of the Antelope Valley Country Club Men's Golf Association (MGA) provided he is twenty one (21) years of age or older. Junior members, eighteen (18) years of age, who desire to participate in MGA tournaments, must join the MGA.

Section 2:

Each member will be charged an annual fee. This total will consist of the Southern California Golf Association (SCGA) fee plus the annual MGA fee (same amount as the SCGA fee – For example SCGA annual fee is \$30 then the MGA fee would be \$30.00 for a total of \$60.00 per year) due and payable by December 1 of each year or the date of initial membership if the member joins after January 1. Billing will be automatic upon membership in the Antelope Valley Country Club.

Section 3:

All men participating in events sanctioned by the MGA must be members in good standing of the AVCC and the Men's Golf Association. Any member not in good standing with the Antelope Valley Country Club shall not be considered a member in good standing of the AVCC Men's Golf Association and shall be ineligible to participate in Association activities and meetings.

Section 4:

In the event that any member of the MGA shall commit any act which reflects discredit or disrepute thereon or shall refuse or neglect to comply with the rules and regulations adopted by the Men's Golf Association shall be subject to suspension or expulsion after (ten days) written notice and the right to be heard, by a vote of the majority of the MGA Board of Directors at any regular meeting or special meeting called for such purpose.

ARTICLE V: Membership Meetings

The MGA shall hold at least (6) meetings each year, including the annual meeting in December.

ARTICLE VI: Financial Management

Section 1:

Dues shall be the same amount as the SCGA fee per annum billed and collected by the AVCC on January 1 of each calendar year. Half of the total annual fee (SCGA & MGA) will be paid to the SCGA as payment for his membership in that organization.

Section 2:

The Men's Golf Association will remit payment to the SCGA in January of each year to cover the certified membership as November 15 of the previous year.

Section 3:

The remaining half of the total annual fee will be paid to the MGA to finance MGA activities.

Section 4:

The financial affairs of the MGA shall be managed by the MGA Board of Directors and chaired by the Treasurer. A budget will be established and monitored monthly, and the Treasurer shall make a monthly report at each MGA monthly meeting for evaluation and possible revisions.

Section 5:

The Treasurer shall present, at the November regular meeting of the MGA a proposed budget for the fiscal year and this budget will be approved by the Board of Directors of the MGA.

Section 6:

The MGA shall keep a reasonable reserve at the end of the year to start activities of the new year.

ARTICLE VII: MGA Board of Directors

OFFICERS

Section 1:

The officers of this Association shall consist of a President, Vice – President, Secretary and Treasurer, chosen from within and by the nine (9) elected members of the MGA Board of Directors. All candidates for offices in the MGA must be members six (6) months prior to election and must have an established handicap.

Section 2:

The President, Vice – President, Secretary, and Treasurer shall be elected annually by the Board of Directors from their own number at the January regular Men's Golf Association meeting. Chairman of standing committees shall be selected annually by the MGA Board of Directors at the regular MGA meeting in January. The various committee chairmen shall select their own committee members subject to approval of the MGA Board of Directors. Selection of Saturday and Thursday team captains of SCGA team matches shall be subject to the approval of the MGA Board of Directors.

Section 3:

Title and Responsibility

PRESIDENT: The President shall be the official representative of the Association at all functions.

1. He shall preside at all meetings of the MGA.
2. He shall have the right to delegate his powers and authority to other elected officers of this Association.
3. He shall be an-officio member of all standing and temporary committees, but without the right to vote at committee meetings.
4. In the absence of the President, the duties of the office shall be performed by the Vice – President.

VICE - PRESIDENT

1. The Vice – President shall assist the President in the execution of his responsibilities as directed by the President.
2. In the absence of the President, the duties of the office shall be performed by the Vice – President.

SECRETARY

1. The Secretary shall be the Association Parliamentarian.
2. He shall be responsible for notices, correspondence, election materials, meeting minutes, and other records of the MGA, financial records excepted.

TREASURER

1. The Treasurer shall be the administrator of the MGA financial transactions.
2. He shall chair the Budget Committee.
3. He shall render monthly reports on the financial status of the Association at its regular MGA Board schedule monthly meeting.
4. He shall have custody of all Association funds, meet all Association financial obligations subject to such regulations as may be prescribed by the MGA Board of Directors and account to the Association and to the MGA Board for all receipts and disbursements, and perform such other duties as may be prescribe.
5. The Treasurer will sign all checks drawn on the funds of the MGA and all checks will be Co-Signed by the Vice – President and approved by the MGA Board before a payment is made.
6. The Treasurer shall present the MGA financial report to the MGA Board at the end of the fiscal year (December 31) at the first regular schedule monthly meeting in January.
7. In the absence of the Vice – President, the Treasurer shall also fulfill the duties of the Vice – President as described in Section 3.

ARTICLE VIII: Committees

Tournament Committee

Section 1:

The Tournament Committee will be led by a Tournament Chairman, who will be appointed by the MGA Board of Directors.

Section 2:

The Tournament Chairman will appoint four (4) other members to form a tournament committee subject to approval” from the MGA Board.

Section 3:

The Tournament Committee shall conduct or coordinate all tournaments, weekly and special, including off-calendar events which have an entry fee, and SCGA team play.

Section 4:

The Tournament Committee shall be responsible for preparation of the formats of each tournament except for the Club Championship which here in is defined.

NOTE: To be eligible to play in the Club Championship you must be an AVCC Full Dues paying Member as of February 1, of the current year.

- a. The Club Championship shall be held each and every year in the fall time period.
- b. Entries in the qualifying rounds shall be open to all MGA members.
- c. **NOTE:** To be eligible to play in the annual club championship you must be a dues paying member of the Antelope Valley Country Club on January 1, of that year. (Monday thru Friday membership or full dues Monday through Sunday membership)
- d. One week prior to the start of the tournament on a Saturday and Sunday, qualifying rounds shall be played to determine the make-up of the Championship and other Handicap flights.
 - 1.1 The lowest eight (8) qualifiers in each flight will be eligible for match play. Ties for the last qualifying position in each flight will be determined by a "Sudden Death" playoff that same day.
 - 1.2 Current Club Champions for each flight are automatically exempt from qualifying, unless their handicap changes to move them into another flight.

NOTE: To qualify for the handicap flights you must have posted 10 Home Scores during the last six months preceding the tournament with an AVCC / MGA member.

- 1.3 Championship Flight is played at scratch.
- 1.4 Handicap Flights are played using qualifying round handicap and differentials.
- 1.5 The Tournament Committee, attempting to have equal of participants in each flight, will determine the number of players in each handicap flight.
- e. The following Saturday, round 1 and round 2 will played (36 holes) on Sunday the finals will be played; Championship Flight will be 36 holes and Handicap Flights will be 18 holes.

Section 5:

The Tournament Committee shall prepare an annual Tournament Schedule that is to be presented to the MGA Board for approval at the regular scheduled MGA meeting in November. The Tournament Chairman will ensure the approved Tournament Schedule is published monthly in the Calendar of Events

Section 6:

The Tournament Committee, in cooperation with the Program Chairman will prepare a budget estimate for each MGA sponsored tournament after coordinating Club requirements with the Club General Manager, Head Golf Pro, (i.e. food service (in the club or on the course), ballroom, band, bar. decorations etc), and submit it to the MGA Board for approval.

Section 7:

At the conclusion of each tournament the Tournament Committee shall prepare a financial statement and the Tournament Chairman will present it to the MGA Board of Directors at their next regular "Schedule meeting".

Section 8:

The Tournament Chairman will ensure that all standing trophies displayed in the Club are appropriately engraved prior to the end of the fiscal year.

Section 9:

The Tournament Chairman shall ensure that NO member of AVCC may play as a guest in any AVCC / MGA sponsored tournaments.

Handicap Committee

Section 1:

The Handicap Committee will be led by a Handicap Chairman, who will be appointed by the MGA Board of Directors.

Section 2:

The Handicap Chairman will appoint four (4) other members to form a handicap committee with the approval from the MGA Board.

Section 3:

The Handicap Chairman must be certified by the SCGA.

Section 4:

The Handicap Committee is responsible for monitoring the handicaps of the association members. The handicap committee will identify any irregularities in handicaps and make

appropriate adjustments. Adjustments will take into account rounds not posted as well as erroneous postings. The Handicap Chairman shall keep and file an accurate record of all men golfers of the MGA and their scores in all tournaments and in accordance with the SCGA Handicap Manual. He shall maintain a complete record thereof, and strive to maintain fair and equitable handicaps for all members.

Program Committee

Section 1:

The Program Committee will be led by a Program Chairman, who will be appointed by the MGA Board of Directors.

Section 2:

The Program Chairman will appoint two (2) other members to form a program committee with “subject approval” from the MGA Board.

Section 3:

The Program Committee shall be the director for functions not conducted on the golf course.

Section 4:

The Program Chairman shall support the Tournament Chairman in the conducting of Tournaments.

Rules Committee

Section 1:

The Rules Committee will be lead by a Rules Chairman, who will be appointed by the MGA Board of Directors.

Section 2: The Rules Chairman will appoint two (2) other members to form a rules committee with subject approval from the MGA Board.

Section 3:

The Rules Committee shall be responsible for the rules decisions in tournaments, and the education of the membership in rules. The Rules Chairman is the liaison with the Golf Professional in establishing and changing local rules.

Publicity Committee

Section 1:

The Publicity Committee will be lead by a Publicity Chairman, who will be appointed by the MGA Board of Directors.

Section 2:

The Publicity Chairman will appoint two (2) other members to form a publicity committee with subject approval from the MGA Board.

Section 3:

The Publicity Committee shall prepare and keep current all newspaper and other reports for a scrap book and shall report Association activities to the press, the bulletin board, the club at large and other club's bulletins, etc.

ARTICLE IX: MGA Board of Directors

Section 1:

The governing body of the Antelope Valley Country Club Men's Golf Association (MGA) is the Board of Directors, hereafter referred to as the Board.

Section 2:

Number and Term of Office: All golf activities of the AVCC shall be exercised by the MGA Board of Directors consisting of nine (9) members. Each Board member shall be a male golf member in good standing. The term of office of each Board member shall be three (3) years, except as herein otherwise provided.

Section 3:

Duties: The MGA Board of Directors shall have charge of the golfing activities of the club, with full power and authority to manage, control, regulate and conduct the same and with full power and authority to define and limit the power and duties of all officers and committees.

Section 4:

Removal From Office: Any Board member, upon ceasing to be a member in good standing, shall, ipso facto, cease to be a member of the MGA Board of Directors; and on two-thirds vote of all remaining Board Members, may be removed from office. Absence of any Board member that misses two (2) consecutive regularly scheduled meetings, unless excused by the President shall be considered a resignation from the MGA Board of Directors and with two-thirds vote from remaining board members shall be removed from office. Any Board Member can be removed with good cause and may be removed from office with two-thirds of vote of all remaining Board Members. Whenever a vacancy shall occur in the Board Membership, for any reason, such vacancy shall be filled, by appointment by two-thirds vote of the remaining board members at any regular or special meeting called for that purpose, for the unexpired portion of said term.

Section 5:

Additional Powers: The MGA Board of Directors shall have the power to create and appoint additional committees or sub-committees, and all members of said committees shall serve at the pleasure of the MGA Board of Directors and shall have such powers or additional powers as the MGA Board may from time to time designate.

Section 6:

Meetings: Regular meetings of the MGA Board of Directors shall be held on the third (3rd) Wednesday of each month at 5:00 at the Antelope Valley Country Club. Meetings held elsewhere than AVCC shall be posted at AVCC five (5) days preceding meeting night. Regular meetings shall not be conducted earlier than 5:00 pm. Special meetings of the MGA Board of Directors may be held at any time in the Clubhouse or in a local designated meeting place on written call thereof by the President, or on written call thereof made by any two (2) members of the Board. The Secretary shall give to each board member such reasonable notice of regular and special meetings as may proper under the circumstances.

Quorum: A Quorum for the purpose of conducting Association business at any meeting of the MGA Board of Directors shall be a majority of the total Board Members. On important issues, announced in advanced, Board Members may vote by proxy.

ARTICLE X: Nomination and Election of Board Members

Section 1:

Nomination Committee: The MGA Board of Directors shall, at least thirty (30) days prior to the annual meeting of the membership, appoint from the voting members in good standing, five (5) members to act as the Nomination and Election Committee, and name the Chairman thereof. The candidates for the three (3) vacancies to be filled on the MGA Board of Directors.

Section 2:

Posting List of Candidates: The Nominating Committee shall, at least twenty (20) days prior to the date of the Annual Meeting, cause the Secretary to post on the bulletin board at the entrance of the Clubhouse and in the Men's Locker Room, a list of candidates so nominated for the MGA Board of Directors, which shall also contain a notice of procedures for further nominations for the MGA Board of Directors by members.

Section 3:

Nominations by Membership: In additions to the nominations for the office of members of the Board of Directors by the Nomination Committee, nominations may be made by the voting members in the following manner: At least fifteen (15) days prior to the election, five (5) or more members may nominate, in writing, for the office of Board of Directors members, any eligible member and deliver such nomination to the Secretary, who shall cause a notice thereof, together with the names of the nominating members, to be posted on the bulletin boards at the Clubhouse.

Section 4:

Balloting for MGA Board Members: At least ten (10) days prior to the date of the Annual Meeting, the Secretary of the Association shall prepare and mail to each MGA member entitled to vote, at his address as shown on the records of the club, a ballot containing the names of all nominees for the office of the MGA Board of Directors. The deposit of such ballot in the United States mail in a sealed wrapper with postage prepaid and addressed to the member at the address shown on the records of the Club shall be deemed compliance with this section. If a member entitled to vote for any reason does not receive his ballot or where such ballot is lost or destroyed

and if time permits prior to the termination of the period for casting ballots, a new ballot shall be furnished by the Secretary to the member upon his written request.

In forwarding the ballot to each member, the Secretary shall furnish to each member an envelope marked "Ballot" and a larger envelope to be referred to as the outer envelope, shall be, pre-addresses "Secretary". The envelope marked "Ballot" shall bear no other marking or identification. The larger or outer envelope shall contain a blank space for the insertion by the member, by typewriting or printing of his name , address and signature.

Section 5:

Casting of Ballots: A member wishing to cast his vote in the election for the MGA Board of Directors shall mark the ballot furnished by the Secretary, seal in the envelope marked "Ballot" in the larger or outer envelope address to the Secretary, which envelope shall be mailed to the Secretary in time to reach him before the close of the ballot, or shall be placed in a locked box at the entrance of the Clubhouse prior to the close of the ballot. Ballots received by the Secretary through the United States Mail shall be place in the locked ballot box.

Section 6:

Voting: Each voting member shall be entitled to vote for one (1) candidate for each Board member position. The candidates receiving the greatest number of votes shall be elected.

Section 7:

Custody and Canvassing of Ballots: One (1) hour before the convening of the Annual Meeting the locked ballot box shall be delivered to the Secretary to the custody of the Nomination and Election Committee, which shall check the outer envelope to determine the genuineness of the signature and that the member casting the ballot is a member in good standing. Ballots deposited without the written signature of a member in good standing shall not be counted. The decision of the Election Committee as to the genuineness of a signature or the right member to cast a ballot shall be final. Following the verification of the genuineness of signature, the Election Committee shall canvass the ballot in such a manner that the vote of any member shall not be made known or disclosed even to the Election Committee. Any member in good standing shall be permitted to be in attendance during the canvassing of the ballots. Promptly upon the conclusion of the canvas, the Election Committee shall certify the results to the Secretary who shall publicly announce the results of the canvass and notify each candidate elected of his election.

Upon completion of the of the canvass, the Election Committee shall replace all ballots in a locked box to be retained by the Secretary for a period of thirty (30) days, following which they shall be destroyed by the Election Committee unless otherwise ordered by the MGA Board of Directors.

Article XI: Parliamentary Procedures

Section 1:

The rules contained in Robert's Rules of order revised shall govern all proceedings of the MGA in all instances where they are applicable and where they are not inconsistent with these By-Laws.

Article XII: Amendment By-Laws

Section 1:

The MGA By-Laws may be amended by the MGA Board of Directors.

Section 2:

Proposed amendments may be presented in writing at any regular meetings of the Board of Directors by any member of the Association.

Section 3:

The By-Laws may be amended at any regular meeting of the Association provided a written notice of at least thirty (30) days has been given to each Association member. These By-Laws revised and approved by the Antelope Valley Country Club Men's Golf Association Board of Directors on December 4, 2024.

