

**Minutes of the Meeting of the
Board of Directors of
Antelope Valley Country Club Improvement Company
39800 Country Club Dr.
Palmdale, CA 93551**

April 25, 2024

1. Call to Order: Vice President Gina Hutchison called the meeting to order at 6:01 pm.
Officers In attendance were: Vice President-Gina Hutchison, Treasurer-Justin Rockey.
Directors in attendance: Debra Erdman, Nick Godin
Absent: President-Abraham Martinez, Secretary-Michelle Lewis, Director-Dr Ric Garrison
Staff present: Mark Fragale-Club Manager, Kirk Shoemaker- Director of Tennis
2. Pledge of Allegiance
3. Receive and Approve Minutes of previous meeting.
 - A. **Motion to approve the minutes of the March 28, 2024, Board meeting**
 - a. Motion by Director Godin; Second by Treasurer-Justin Rockey

OPEN SESSION

4. Monthly Reports:
 - A. Women's Golf Association: Gina reported the Cactus Chicks will be playing AV Country Club next week. This is a group of clubs in the surrounding area that will be played once a month. The WGA also has a Cinco De Mayo tournament next month as well as the Member-Member.
 - B. Men's Golf Association: Nick reported the men are playing in the final Team Play championship on Sunday. No upcoming tournaments in May. The next tournament is the Schafer Tournament on the 8th and 9th of June.
 - C. Tennis: Kirk Shoemaker reported the BNP Paribas Social was played on April 13th. We had 25 players in the Social with a luncheon at the Bunker to follow. Women's Member/Guest is Sat, 11 May with a Mother's Day theme. The first Pickleball tournament is scheduled for Sat, 27 Apr.
League play is forming the Men's/Women's doubles as well as Men's Singles and Juniors which is another way for raising money.
USTA Sectionals was last weekend and Michelle Lewis's Team won their first Team Match. Congratulations to Michelle and the team!
USTA 7.0 is playing through June and they won the first match vs Park.
The tennis team raised \$1209 in Mar and Apr. Four benches have been sold = \$5,500, minus the cost of the benches, equals \$3500, bringing the total to \$4709. These funds will be used to purchase and install a ductless air conditioning and heating unit for \$5400, leaving a balance owed of \$691.
New business: Tennis Committee to meet on 30 Apr. With the latest wind screen cutting, there are 4 viewing courts vs 2 and we are relocating benches for better visibility for all 4 courts, location, location, location! The new bench donors will receive great advertisement. We are looking into a canopy to cover the patio area from the sun. AJ has offered to help with the patio resurfacing. Robert Lenton has started the demo and renovation and making great progress. Justin Rockey's crew has installed the drywall and textured. Kirk, Diane, and Michelle will meet with Robert Lenton's design team to finalize the selection of flooring, cabinets, countertops, fixtures, and paint. It is sure to be a beautiful area with ambiance for members lounging after tennis and enjoyment of the watch parties and FAT Club (Food, Drinks, after Tennis!). Hope to be completed by June.

- D. President's Report: AJ absent
- E. Secretary's Report: Michelle absent
- F. Treasurer's Report: Justin reported working on the audit report in preparation for the Shareholder's Meeting, 1 May. Mark is providing the documentation for review. The audit committee is meeting at our accountant's office this afternoon to review the documentation. We are still in debt; however, we are making great progress to pay off some of our bills.
- G. Manager's Report: Mark reported that the course has been aerated last week. The putting and chipping areas were done 3 weeks ago. Looking at the putting green today, it gives you an idea of how the course will look. We'll be getting our green's mower, fairway mower, sand pro and 2 utility vehicles should arrive next Tuesday. Hopefully our new carts will arrive in early June. They don't come completely put together, so there will be some assembly. The lithium batteries can only be charged 15% during transport, so we'll have to get them charged immediately. We'll be receiving 65 carts, so looking at storage in the cul-de-sac area with the half wall. Mark is working with Jeff Brodowsky for using alum wood to cover the area to shield from sun exposure insuring we can sell back to Yamaha to go toward the new fleet. The maintenance crews are working on the lady's tee boxes. They will start aerating the fairways next Wednesday, followed by mowing and fertilization. The overall appearance of the golf course should be improving over the next couple weeks. Starting to staff up in the pro shop for the summer. We have a new starter, Nash. We have 2 demo days coming up in May. One is already filled. We now have rental clubs; they've been used 9 times. The invoice from Titleist is covered under accounts payable for \$5600. They will pay for themselves in about a year and one half. We can sell the clubs after two years if desired.
- H. Ways and Means: Nick had nothing new to report.

5. New Business: Gina reported an update on the payroll tax that wasn't paid in 2020. The last Quarter of 2019 wasn't paid, which we found out in 2021. When we got the ERTC money, they applied it to the last quarter, so we longer owed that. For the first quarter of 2020 we owed \$29 346. However, with interest and penalties it came to \$50,000. Victor Aziz, Hutchison & Hutchison's audit accountant has applied for abatement on behalf of AV Country Club for the penalties citing Covid Tax Relief. The Federal Government suspended interest and penalties during this time due to Covid, so we shouldn't have to pay the interest and penalties. A PAYROLL tax return was filed on Aug 30, 2023 for 1st quarter 2020 according to the IRS records. There is a question of who filed it.

- 5. Old Business: None to report
- 6. Open Discussion: None to report
- 7. A Motion to adjourn meeting by Nick Godin; second by Justin Rockey.

NO CLOSED SESSION

- 8. Next Meeting Date: 23 May 2024 at 6pm

Minutes by Debra Erdman filling in for Secretary Michelle Lewis.